



The Hon. Gabrielle Upton, MP
Minister for Heritage
GPO Box 5341
SYDNEY NSW 2001

8 January 2019

Dear Ms Upton,

**Request for an extension of time to submit final report
Review of the recommendation to list the curtilage extension of the Varroville Homestead (SHR00737)**

I refer to the Minister for Heritage's request dated 12 October 2018, to the Independent Planning Commission (IPC) to carry out a review of the recommendation to list the curtilage extension of the Varroville Homestead and submit a final report within 3 months of the referral.

Professor Mary O'Kane AC, chairperson of the IPC, nominated myself as chair, and Ms Wendy Lewin to constitute the Commission Panel for the review.

Under the *Heritage Regulation 2012* requirements the Commission's final report is due on 10 January 2019. The Commission Panel requests your agreement to extend the due date until 25 February 2019 as a contingency to any further unforeseen delays.

The Commission requests an extension due to the complexity of the relevant issues, the requirement to reconstitute the Commission Panel due to a perceived conflict of interest and the mandatory government shutdown over Christmas and New Year's Eve.

Should you have any questions, I have arranged for Mr Jorge Van Den Brande, Planning Officer, to assist you on 9383 2104.

Yours sincerely

Professor Helen Lochhead
Member of the Commission (Chair)